Operation of Tutor Selection System
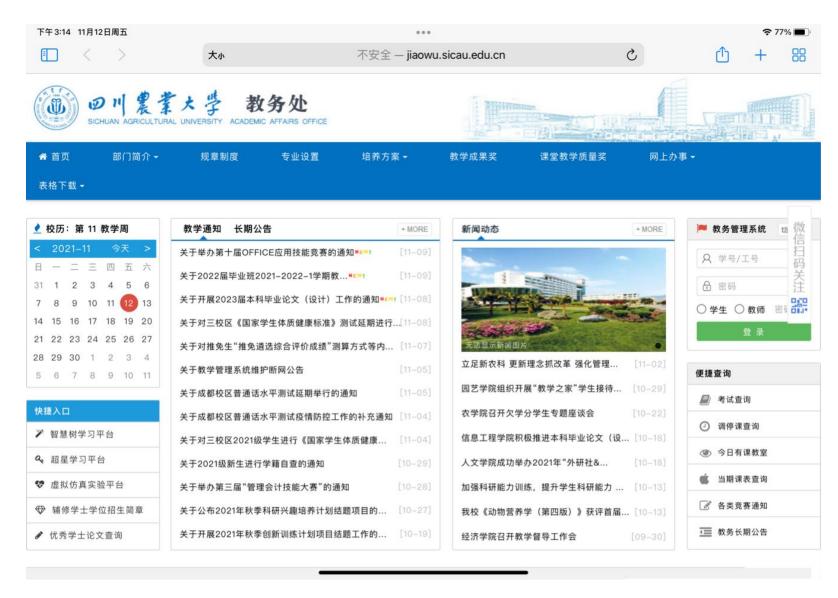
College of Economics

2021

Attention:

1. Please follow every steps on the slide!

2. If there's a problem during selecting, contact the teacher in charge "Summer" on Wechat.

3. You should complete the tutor selection system before 14th Oct.

1、Students shall go to the website of Academic Affairs Office. (http://jiaowu.sicau.edu.cn/web/web/web/index.asp)

2、Fill in your Account Number and Password.

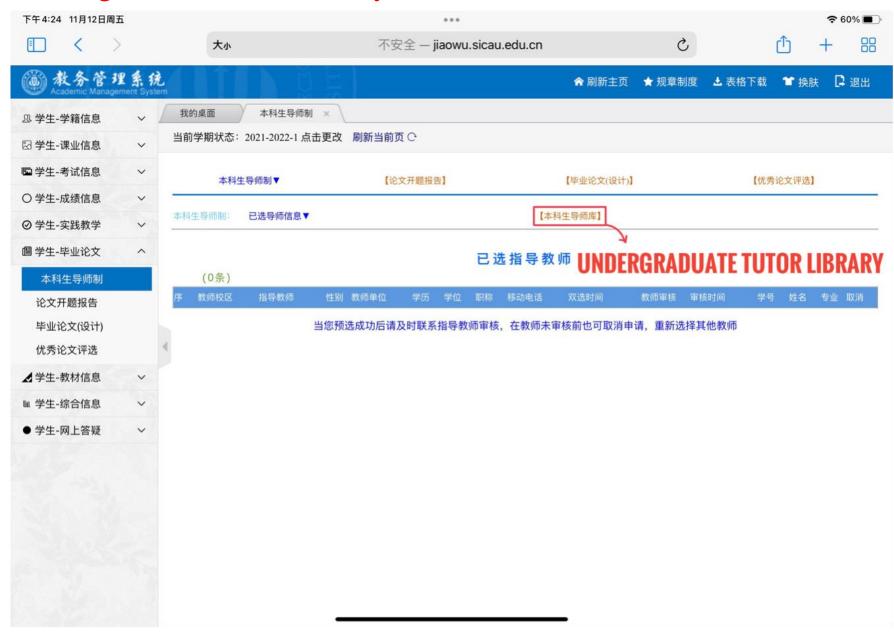And do remember to:

➢ Click "student"
➢ Then choose "log in"

If there's a pop-up window "Remind: your password is too simple, please change it after log in", just ignore it, and click "close".
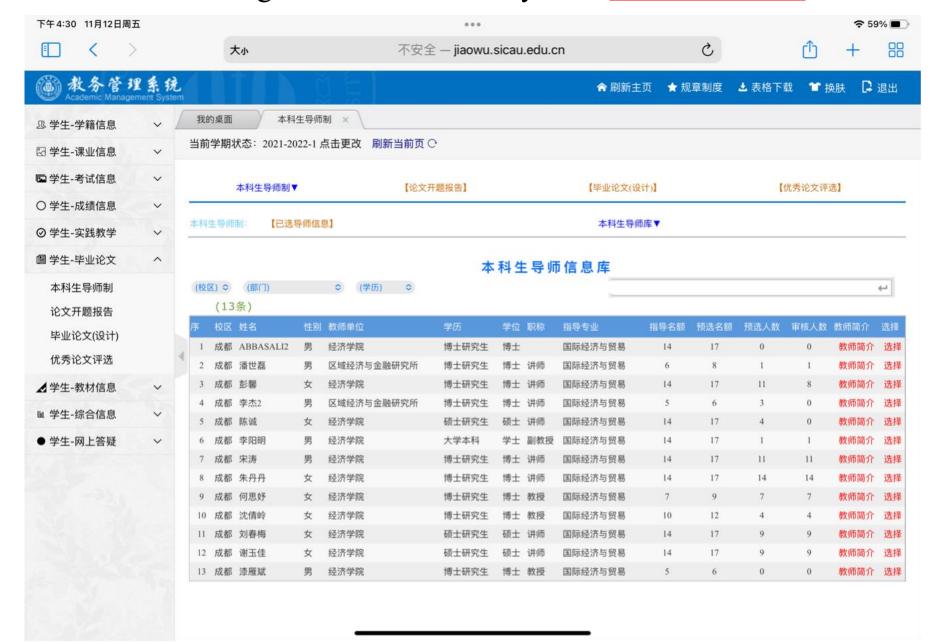
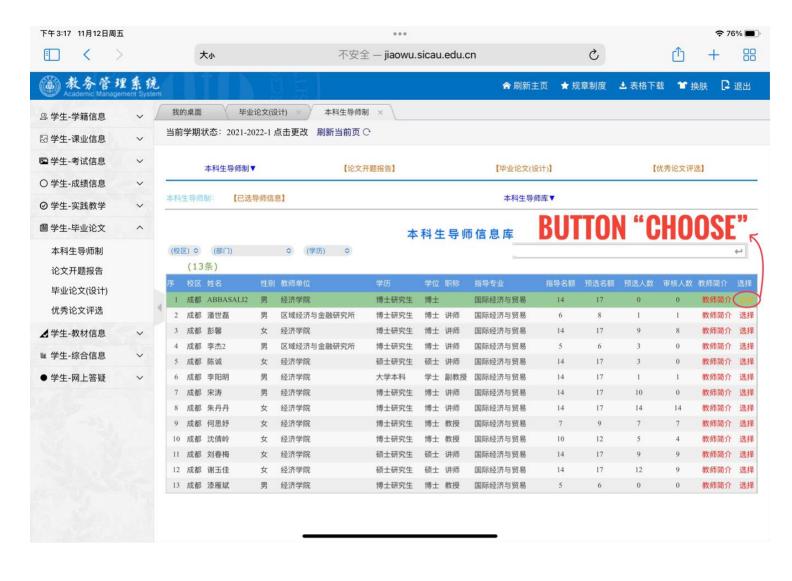3、Now we enter the system and click "Student-Graduation Thesis".
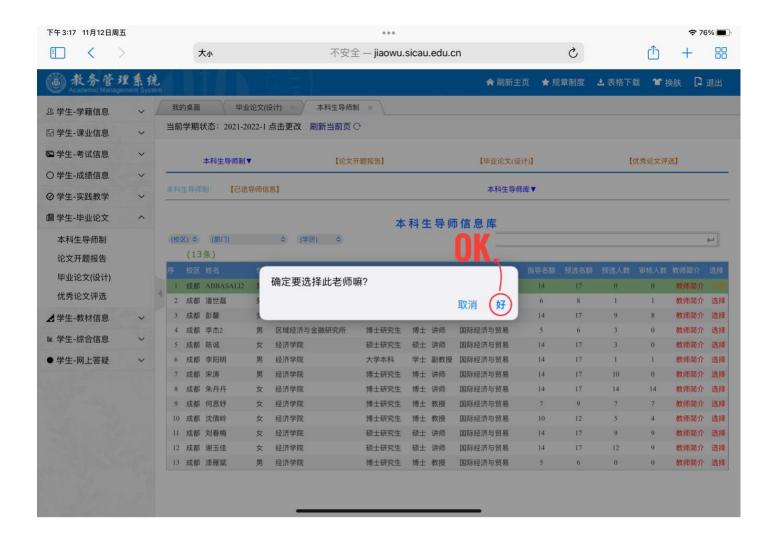
4、Click "Undergraduate Tutor Library"

5、Now we enter the "Undergraduate Tutor Library" and <u>choose the tutor</u> want to research with.

Here we give a example.

- If I decide to choose tutor "ABBASALI2"
- Click the button "choose"

> Then you will see the pop-up window
> Click "OK" to confirm your selection
> Now we complete the online selection steps